

Government of the People's Republic of Bangladesh
Office of the National Project Director
Activating Village Courts in Bangladesh Project Phase III
IDB Bhaban (Level 12), E/8 Begum Rokeya Sharani, Sher-e-Bangla Nagar, Dhaka-1207.

Invitation for Tender (Signboard)

1	Ministry/Division	Ministry of LGRD&C				
2	Agency	Local Government Division				
3	Procuring Entity Name	Head of Local Government Division				
4	Procuring Entity Code	5-3701				
5	Procuring Entity District	Dhaka				
6	Invitation for	Production, Printing and installation of Village Court's Signboard to Activating Village Courts in Bangladesh Project, Phase III				
7	Invitation Ref No & Date	LGD/AVCB-III/Ops/VC Signboard/71/2025/113				
8	Procurement Method	Open Tendering Method (OTM)				
9	Budget and Source of Funds	GoB				
10	Development partner	EU and UNDP				
11	Project name and code	Activating Village Courts in Bangladesh Project Phase III (Code:5-3701-5007)				
13	Tender Package Number & Name	GD9/05 and Village Court Signboard for new 3041 Unions				
15	Tender Publication Date	20 March 2025				
16	Tender Last Selling Date	15 April 2025	Time: 01:00 p.m.			
17	Tender Closing Date and Time	16 April 2025	Time: 12:00 p.m.			
18	Tender Opening Date and Time	16 April 2025	Time: 12:30 p.m.			
19	Name & Address of the office(s)	Addresses:				
	- Selling Tender Document	Activating Village Courts in Bangladesh Project Phase III, IDB Bhaban (Level 12), E/8 Begum Rokeya Sharani, Sher-e-Bangla Nagar, Dhaka. N.B. Tender document can be found in project website https://www.villagecourts.org/procurement/ but original Tender document/schedule to be purchased from project office and its Money Receipt to be attached along with bid submission.				
	- Receiving and Opening Tender Document	Activating Village Courts in Bangladesh Project Phase III, IDB Bhaban (Level 12), E/8 Begum Rokeya Sharani, Sher-e-Bangla Nagar, Dhaka.				
20	Place/Date/Time of Pre-Tender Meeting	Pre-Tender meeting will be held on 7 April 2025, at 11:00 a.m. in the meeting room of Activating Village Courts in Bangladesh Project Phase III, IDB Bhaban (Level 12), E/8 Begum Rokeya Sharani, Sher-e-Bangla Nagar, Dhaka. • Interested Bidders are requested to bring original national ID card/passport for entrance in IDB Bhaban/ project office premises.				
21	Brief Eligibility and Qualification of Tenderer	(i) The Tenderer shall have a minimum of 05 years' relevant experience in production of steel structured signboard/billboard with PVC vinyl sticker printing and installation of signboard/billboard in different Union Parishads/remote areas of Bangladesh. (ii) The Tenderer shall have successfully completed minimum 01 (one) number of supply contract for similar nature of goods/works with a volume of minimum BDT 1.25 Core within last five (05) years for each Lot (Documentary evidence in the form of Purchase Order/Contract/Delivery Completion Certificate to be submitted with the tender); (iii) Certificate/Statement of satisfactory performance from the Top/largest 2 Clients in terms of contract value in the past 5 years (Copies of relevant papers must be attached); (iv) The minimum amount of liquid asset, i.e. working capital or credit line (s) of the Tenderer shall be BDT 1.00 Core for each Lot. (Recent Bank Statement or Bank Certificate issued from scheduled bank must be attached as a proof of the above criteria) (v) Trade License/Business registration (Updated) and TIN and VAT Registration N.B.: (All relevant documents in terms of Contract/Purchase Order, Bank Certificate, Certificate of satisfactory performance, Tax Certificate, Trade License (Updated), VAT Registration etc. must be attached with bid proposal to substantiate the above eligibility).				
22	Brief Description of Goods	Production, printing and installation of Village Court Signboard to 3041 Unions in Bangladesh				
23	Brief Description of related services	Safe packing and transportation with own arrangement to 3041 Union Parishad's offices and install therein with CC work as per tender documents				
24	Price of Tender Document, Tender Security and Identification of Packages/Lots:					
	Pkg. /Lot No.	Identification	Documents available at location	Tender Security in BDT (by Pay Order/Bank Draft)	Completion Time	Price of Tender Document (in cash)
	Lot-1	Production, printing and installation of Village Court Signboard to 796 Unions under Dhaka & Mymensingh divisions of Bangladesh	Activating Village Courts in Bangladesh Project Phase III, IDB Bhaban (Level 12), E/8 Begum Rokeya Sharani, Sher-e-Bangla Nagar, Dhaka.	Tk.395,000/= (Taka three lac ninety-five thousand only).	As per delivery schedule mentioned in the tender documents.	Tk. 500/- (Five hundred only) for each schedule (Non-refundable).
	Lot-2	Production and installation of Village Court Signboard to 786 Unions under Chattogram & Sylhet divisions of Bangladesh	Do	Tk.390,000/= (Taka three lac ninety thousand only).	Do	Tk. 500/- (Five hundred only) for each schedule (Non-refundable).
	Lot-3	Production and installation of Village Court Signboard to 704 Unions under Rajshahi & Rangpur divisions of Bangladesh	Do	Tk.350,000/= (Taka three lac fifty thousand only).	Do	Tk. 500/- (Five hundred only) for each schedule (Non-refundable).
	Lot-4	Production and installation of Village Court Signboard to 755 Unions under Khulna & Barishal divisions and Shariatpur, Madaripur & Chandpur districts of Bangladesh	Do	Tk.360,000/= (Taka three lac sixty thousand only).	Do	Tk. 500/- (Five hundred only) for each schedule (Non-refundable).
25	Name of Official Inviting Tender	A. K. M. Tariqul Alam				
26	Designation of Official Inviting Tender	National Project Director, AVCB Phase-III and Additional Secretary, LGD, MoLGRD&C				
27	Address of Official Inviting Tender	Activating Village Courts in Bangladesh Project Phase III, IDB Bhaban (Level 12), E/8 Begum Rokeya Sharani, Sher-e-Bangla Nagar, Dhaka-1207.				
28	Contact details of Official Inviting Tender	Tel: +88 02 9183466-67, 69-70. Ext: 1237	Fax: (880-2) 9183469	Email: info.avcb@undp.org		
29	The procuring entity reserves the right to accept or reject all Tenders or annul the Tender proceedings without giving any explanation.					
30	Special Instructions: For any unavoidable circumstances if tender last selling date, Pre-tender meeting date, dropping & opening date happens officially off day/holiday, the next normal working day of that date will be considered as business day respectively.					

(A. K. M. Tariqul Alam)
National Project Director